



Texas Department of Public Safety Purchase Order

Purchase Order Number

405-16-P007114

SHOW THIS NUMBER ON ALL
PACKAGES, INVOICES AND
SHIPPING DOCUMENTS.

V
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Vendor Number: 00020218
1043390816601 | STAPLES PRINT SOLUTIONS

19302 PARADISE SUMMIT DR
USA
TOMBALL, TX 77377

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Texas Department of Public Safety
Warehouse
108 W Denson
Austin, TX 78752
US
Email: eprocurementshipping@dps.texas.gov
Phone: (512) 424-2000

State Sales Tax Exemption Certificate: The undersigned claims an exemption from taxes under Chapter 20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

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Texas Department of Public Safety
Finance - Accounts Payable - MSC 0130
PO Box 4087
Austin, TX 78773-0130
US
Email: apinvoices@dps.texas.gov
Phone: (512) 424-2060

Solicitation (Bid) No.:	Payment Terms:
	Shipping Terms:
	Delivery Calendar Day(s) A.R.O.: 0

Item # 4

****DO NOT DUPLICATE THIS ORDER. PURCHASE ORDER NUMBER 16091871 HAS BEEN SUBMITTED TO THE VENDOR VIA TEXAS SMART BUY****

****FOR PAYMENT PROCESSING PURPOSE ONLY****

TPASS Term Contract 963-A3 dated through 5/31/2016 shall apply to this Purchase Order.

PCC A

Item # 1
 Class-Item 966-16

MSB-8O Completion Card Replacement - Advanced/Specialized

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
5000.00	\$ 0.05505	EA	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 275.25

<u>LN/FY/Account Code</u> 1/16/16-22051-6252-1501- - -1750- - -	<u>Dollar Amount</u> \$ 275.25
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Item # 2
 Class-Item 966-16

MSB-8R Basic/Inter/Advanced/Specialized

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
2500.00	\$ 0.05505	EA	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 137.63

<u>LN/FY/Account Code</u> 2/16/16-22051-6252-1501- - -1750- - -	<u>Dollar Amount</u> \$ 137.63
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Item # 3
 Class-Item 966-16

MSB-8 Basic/Intermediate

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
25000.00	\$ 0.05505	EA	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 1,376.25

<u>LN/FY/Account Code</u> 3/16/16-22051-6252-1501- - -1750- - -	<u>Dollar Amount</u> \$ 1,376.25
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Item # 5

Change Order:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Procurement & Contract Services.

E-Verify:

U.S. Department of Homeland Security E-Verify System By entering into this Contract, the Contractor certifies and ensures that it utilizes and will continue to utilize, for the term of this Contract, the U.S. Department of Homeland Security E-Verify system to determine the eligibility of

1. All persons employed to perform duties within Texas, during the term of the Contract; and
 2. All persons, including subcontractors, assigned by the Contractor to perform work pursuant to the Contract, within the United States of America.
- The Contractor shall provide, upon request of TXDPS an electronic or hardcopy screenshot of the confirmation or tentative non-confirmation screen containing the E-Verify case verification number for attachment to the Form I-9 for the three most recent hires that match the criteria above, by the Contractor, and Contractor subcontractors, as proof that this provision is being followed. If this certification is falsely made, the Contract may be immediately terminated, at the discretion of the state and at no fault to the state, with no prior notification. The Contractor shall also be responsible for the costs of any re-solicitation that the state must undertake to replace the terminated Contract.

Notice Under Government Code 2261.252

Pursuant to Government Code 2261.252 the Department may not enter into a contract for the purchase of goods or services with a private vendor if members of the Public Safety Commission or certain positions within the agency including the Executive Director, the General Counsel or the Procurement Director or their covered family members have a financial interest in the vendor. Any contract found to violate Government Code 2261.252 is void.

Notice Under Government Code 2252.908

Pursuant to Government Code 2252.908 the Department may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the Department at the time the business entity submits the signed contract to the Department. The Texas Ethics Commission has adopted rules and procedures under these provisions:

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

Any contract found to violate Government Code 2252.908 is void.

Item # 6

Quantity (ies): Quantities are estimated, TXDPS does not guarantee to purchase any minimum quantity. TXDPS reserves the right to increase or decrease the quantity (ies) of the Purchase Order at the same original terms and conditions. The vendor shall be notified in writing by Purchase Order Change Notice (POCN) of any requirements for additional quantity (ies).

Contact Information:

TXDPS Contract Monitor:

Name: Stephanie Kaczmarek
Phone: 512-424-2349
Email: stephanie.kaczmarek@dps.texas.gov

Vendor Contact Information:

Name: Joe Scardino, Strategic Account Manager Staples Print Solutions
Phone: 832-326-0844
Email: joe.scardino@staples.com

Delivery Contact:

Name: Stephanie Kaczmarek
Phone: 512-424-2349
Email: stephanie.kaczmarek@dps.texas.gov

TXDPS Procurement Contact:

Name: Cathy Richter, Purchaser IV
Phone: 512-424-5579
Fax: 512-424-5419
Email: cathrin.richter@dps.texas.gov

TAX:	\$ 0.00
FREIGHT:	\$ 0.00
TOTAL:	\$ 1,789.13

APPROVED

By: Cathy Richter, CTPM

Phone#: (512) 424-5579

BUYER