



# Texas Department of Public Safety Purchase Order

Purchase Order Number  
  
405-16-P006942  
  
SHOW THIS NUMBER ON ALL  
PACKAGES, INVOICES AND  
SHIPPING DOCUMENTS.

**V  
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Vendor Number: 00021064  
FBI-LEEDA  
  
5 Great Valley Pkwy  
Ste 125  
Malvern, PA 19355

**S  
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Texas Department of Public Safety  
Law Enforcement Support  
5805 North Lamar Blvd  
Austin, TX 78752-4431  
US  
Email: [eprocurementshipping@dps.texas.gov](mailto:eprocurementshipping@dps.texas.gov)  
Phone: (512) 424-2000

State Sales Tax Exemption Certificate: The undersigned claims an exemption from taxes under Chapter 20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

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Texas Department of Public Safety  
Finance - Accounts Payable - MSC 0130  
PO Box 4087  
Austin, TX 78773-0130  
US  
Email: [apinvoices@dps.texas.gov](mailto:apinvoices@dps.texas.gov)  
Phone: (512) 424-2060

Solicitation (Bid) No.:

Payment Terms: State of Texas Prompt Pay  
Shipping Terms: F.O.B., Destination  
Delivery Calendar Day(s) A.R.O.: 0

Item # 2

\*\*\* Advance Payment is required for this Procurement \*\*\*

Membership acquired under authority of Texas Government Code, Sec. 2113.104.

Name of individual to whom membership is assigned: Skylor Hearn- Assistant Director, Membership Number: 38424, Invoice #38424-16.

Benefit Statement: FBI-LEEDA Membership offers Line-of-Duty Death Benefit, Networking with other members and numerous Training opportunities.

Lobbying Prohibition - In accordance with Texas Government Code, 556.005(b), as a state agency, the Texas Department of Public Safety (Department) may not use appropriated money to pay, on behalf of the agency or an officer or employee of the agency, membership dues to an organization that pays part or all of the salary of a person who is required by Texas Government Code, Chapter 305 to register as a lobbyist. In accordance with Texas Government Code, 556.008, as a state agency, the Department may not use appropriated money to compensate a state officer or employee who violates Texas Government Code, 556.005. In accordance with Texas Government Code, 556.0055, a private entity or political subdivision that receives a payment of state funds may not use the funds to pay: (1) lobbying expenses incurred by the private entity or political subdivision; 2 a person or entity that is required to register with the Texas Ethics Commission under Texas Government Code, Chapter 305; (3) any partner, employee, employer, relative, contractor, consultant, or related entity of a person or entity described by section (2); or (4) a person or entity that has been hired to represent associations or other entities for the purpose of affecting the outcome of legislation, agency rules, ordinances, or other government policies. A private entity or political subdivision that violates Texas Government Code, 556.0055 is not eligible to receive additional state funds. Therefore, by accepting this purchase order P.O., awarded professional organization certifies that awarded professional organization does not currently pay part or all of the salary of a person who is required by Texas Government Code, Chapter 305 to register as a lobbyist.

Item # 1

Class-Item 963-48

FBI LEEDA 2016 Membership Dues for AD Skylor Hearn (Member ID: 38424)  
 Period Covered: March 10, 2016 to December 31, 2016.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 50.00	EA	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 50.00

LN/FY/Account Code	Dollar Amount
1/16/16-40001-6201-1001- - -1100- - -	\$ 50.00

## Item # 3

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs to dictate changes. All changes shall be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Procurement & Contract Services.

**U.S. Department of Homeland Security E-Verify System**

By entering into this Contract, the Contractor certifies and ensures that it utilizes and will continue to utilize, for the term of this Contract, the U.S. Department of Homeland Security E-Verify system to determine the eligibility of

1. All persons employed to perform duties within Texas, during the term of the Contract; and
  2. All persons, including subcontractors, assigned by the Contractor to perform work pursuant to the Contract, within the United States of America.
- The Contractor shall provide, upon request of TXDPS an electronic or hardcopy screenshot of the confirmation or tentative non-confirmation screen containing the E-Verify case verification number for attachment to the Form I-9 for the three most recent hires that match the criteria above, by the Contractor, and Contractor subcontractors, as proof that this provision is being followed.

If this certification is falsely made, the Contract may be immediately terminated, at the discretion of the state and at no fault to the state, with no prior notification. The Contractor shall also be responsible for the costs of any re-solicitation that the state must undertake to replace the terminated Contract.

**Government Code 2261.252**

Pursuant to Government Code 2261.252 the Department may not enter into a contract for the purchase of goods or services with a private vendor if members of the Public Safety Commission or certain positions within the agency including the Executive Director, the General Counsel or the Procurement Director or their covered family members have a financial interest in the vendor. Any contract found to violate Government Code 2261.252 is void.

**Government Code 572.069**

Certification Concerning Restricted Employment for Former State Officers or Employees under Texas Government Code 572.069. The Respondent certifies that it has not employed and will not employ a former TXDPS or state officer who participated in a procurement or contract negotiation for TXDPS involving the Respondent within two (2) years after the state officer or employee left state agency employment or service. This certification only applies to former state officers or employees whose state service or employment ceased on or after September 1, 2015.

Only TX DPS Service Terms and Conditions-dated 10/2/14 apply to this order.

**Contract Monitor Information:**

TXDPS/LES

Name: Tracy Woodward

Phone: (512)424-7420

Email: tracy.woodward@dps.texas.gov

**Vendor Contact Information:**

FBI LEEDA

Name: Kimberly Orts

Phone 512-854-3434

Email: shonts@fbileeda.org

**Contract Administrator/Procurement Contact information:**

Shantell Bennett, CTP

Texas Department of Public Safety

Procurement and Contract Services

Purchaser III

Phone: 512-424-5404

Fax: 512-424-5419

Email: shantell.bennett@dps.texas.gov

TAX:	\$ 0.00
FREIGHT:	\$ 0.00
TOTAL:	\$ 50.00

APPROVED

By: Shantell Bennett, CTP

Phone#: (512) 424-5404

BUYER