



# Texas Department of Public Safety Purchase Order

Purchase Order Number

405-16-P006176

SHOW THIS NUMBER ON ALL  
PACKAGES, INVOICES AND  
SHIPPING DOCUMENTS.

V  
E  
N  
D  
O  
R

Vendor Number: 00015738  
1203851320100 | NATIONAL BUSINESS FURNITURE,  
LLC  
4100 ALPHA RD  
STE 111  
USA  
DALLAS, TX 75244-4332

S  
H  
I  
P  
T  
O

Texas Department of Public Safety  
Regional Headquarters (Scott Simpson)  
11612 Scott Simpson  
El Paso, TX 79936  
US  
Email: [eprocurementshipping@dps.texas.gov](mailto:eprocurementshipping@dps.texas.gov)  
Phone: (512) 424-2000

State Sales Tax Exemption Certificate: The undersigned claims an exemption from taxes under Chapter 20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

B  
I  
L  
L  
T  
O

Texas Department of Public Safety  
Finance - Accounts Payable - MSC 0130  
PO Box 4087  
Austin, TX 78773-0130  
US  
Email: [apinvoices@dps.texas.gov](mailto:apinvoices@dps.texas.gov)  
Phone: (512) 424-2060

|  |  |
|--|--|
| Solicitation (Bid) No.: 405-16-B001417 | Payment Terms: State of Texas Prompt Pay<br><br>Shipping Terms: F.O.B., Destination<br><br>Delivery Calendar Day(s) A.R.O.: 10 |
|--|--|

Item # 1

\*\*\* DO NOT DUPLICATE THIS ORDER FOR PURCHASE ORDER NO. 16075972. IT HAS BEEN SUBMITTED TO THE VENDOR VIA TEXAS SMARTBUY. \*\*\*

\*\* FOR PAYMENT PROCESSING PURPOSE ONLY. \*\*

Best Value awarded in accordance with Texas Gov. Code, Title 10, Subtitle D, Chapter 2155, Section 2155.074. Per TX DPS Solicitation 405-15-B001417 and National Business Furniture Quote #QA245950/00003085. Prices do not exceed GSA contract prices.

FOB Destination

Item # 5  
Class-Item 425-21

Item #13264  
Description: Pont Lafayette Executive Desk, Dimensions: 72in.W x 36in.D x 30in.H; hardwood solids and wood veneer construction; two grommet holes; crown molding with picture frame detailing; two letter/legal hanging files (lockable); two box and one pencil drawer; double-pedestal; keyboard tray; Color: Deep Walnut, Brand: National Business Furniture Signature Series.

| Quantity | Unit Price  | UOM | Discount % | Total Discount Amt. | Tax Rate | Tax Amount | Freight | Total Cost  |
|----------|-------------|-----|------------|---------------------|----------|------------|---------|-------------|
| 1.00     | \$ 1,120.35 | EA  | 0.00 %     | \$ 0.00             |          | \$ 0.00    | \$ 0.00 | \$ 1,120.35 |

|  |                                     |
|--|-------------------------------------|
| <u>LN/FY/Account Code</u><br>5/16/16-90033-6404-7245- - -0300- - - | <u>Dollar Amount</u><br>\$ 1,120.35 |
|--|-------------------------------------|

Item # 6  
Class-Item 425-14

Item # 13312  
Description: Pont Lafayette Executive Credenza and Hutch Set, Dimensions: 72in.W x 24in.D x 78.75in.H; hardwood solid and wood veneer construction; crown molding with picture frame detailing; double-pedestal; File drawer: box/file; one grommet, keyboard tray; Hutch accessories: lighted, two glass door compartments, two adjustable shelves and six cubby hole drawers; Color: Deep Walnut, Brand: National Business Furniture Signature Series.

| Quantity | Unit Price  | UOM | Discount % | Total Discount Amt. | Tax Rate | Tax Amount | Freight | Total Cost  |
|----------|-------------|-----|------------|---------------------|----------|------------|---------|-------------|
| 1.00     | \$ 1,341.02 | EA  | 0.00 %     | \$ 0.00             |          | \$ 0.00    | \$ 0.00 | \$ 1,341.02 |

|  |                                     |
|--|-------------------------------------|
| <u>LN/FY/Account Code</u><br>6/16/16-90033-6404-7245- - -0300- - - | <u>Dollar Amount</u><br>\$ 1,341.02 |
|--|-------------------------------------|

Item # 3  
Class-Item 425-14

Item # 91738 (Open Market, Best Value Item)  
Description: Grommet Charge and Connect -Power Supply; Dimensions: 3.5in.W x 3.5in.D; Color: Black; two powered outlets, two USBs connections; when not in use can push down the top; Brand: Martin Furniture.

| Quantity | Unit Price | UOM | Discount % | Total Discount Amt. | Tax Rate | Tax Amount | Freight | Total Cost |
|----------|------------|-----|------------|---------------------|----------|------------|---------|------------|
| 1.00     | \$ 84.55   | EA  | 0.00 %     | \$ 0.00             |          | \$ 0.00    | \$ 0.00 | \$ 84.55   |

|  |                                  |
|--|----------------------------------|
| <u>LN/FY/Account Code</u><br>3/16/16-90033-6404-7245- - -0300- - - | <u>Dollar Amount</u><br>\$ 84.55 |
|--|----------------------------------|

Item # 4  
Class-Item 425-60

Item #56289 (Open Market, Best Value Item)

Description: Eight-Way Ergonomic Chair with Arms; 4x4 series; Dimensions: 29.5in.W x 26in.D x 37-43.5in.H; Seat Dimensions: 20in.W x 19in.D x 18-21.5in.H; Back Dimensions: 19inW x 20in.H; tilt tension control and tilt lock; Adjustable: arm height and width, seat angle and height, back angle and height; Fabric: Burgundy; Frame: Black; Brand: Eurotech Seating.

| Quantity | Unit Price | UOM | Discount % | Total Discount Amt. | Tax Rate | Tax Amount | Freight | Total Cost |
|----------|------------|-----|------------|---------------------|----------|------------|---------|------------|
| 1.00     | \$ 265.05  | EA  | 0.00 %     | \$ 0.00             |          | \$ 0.00    | \$ 0.00 | \$ 265.05  |

|  |                                   |
|--|-----------------------------------|
| <u>LN/FY/Account Code</u><br>4/16/16-90033-6404-7245- - -0300- - - | <u>Dollar Amount</u><br>\$ 265.05 |
|--|-----------------------------------|

Item # 7  
Class-Item 425-21

Item # 13460

Description: Pont Lafayette L-Desk with Left return and Hutch Set; Dimensions: 72in.W x 85in.D x 79inH; hardwood solid and wood veneer construction; Left-hand return; crown molding with picture frame detailing; two grommets; two utility drawers; File drawers: letter/legal size hanging files; center pencil drawer that can be used as keyboard tray; Hutch accessories: lighted, two glass door compartments, two adjustable shelves and six cubby hole drawers; Color: Deep Walnut, Brand: National Business Furniture Signature Series.

| Quantity | Unit Price  | UOM | Discount % | Total Discount Amt. | Tax Rate | Tax Amount | Freight | Total Cost  |
|----------|-------------|-----|------------|---------------------|----------|------------|---------|-------------|
| 1.00     | \$ 2,238.02 | EA  | 0.00 %     | \$ 0.00             |          | \$ 0.00    | \$ 0.00 | \$ 2,238.02 |

|  |                                     |
|--|-------------------------------------|
| <u>LN/FY/Account Code</u><br>7/16/16-90033-6404-7245- - -0300- - - | <u>Dollar Amount</u><br>\$ 2,238.02 |
|--|-------------------------------------|

Item # 8  
Class-Item 425-41

Item #30815

Description: Pont Lafayette Two Drawer Lateral file; Dimensions: 36in.W x 24in.D x 30in.H; Hardwood solids and wood veneer construction; crown molding with picture frame detailing, two letter/legal hanging files (lockable); anti-tip mechanism; Color: Deep Walnut; Brand: National Business Furniture Signature Series.

| Quantity | Unit Price | UOM | Discount % | Total Discount Amt. | Tax Rate | Tax Amount | Freight | Total Cost |
|----------|------------|-----|------------|---------------------|----------|------------|---------|------------|
| 1.00     | \$ 555.24  | EA  | 0.00 %     | \$ 0.00             |          | \$ 0.00    | \$ 0.00 | \$ 555.24  |

|  |                                   |
|--|-----------------------------------|
| <u>LN/FY/Account Code</u><br>8/16/16-90033-6404-7245- - -0300- - - | <u>Dollar Amount</u><br>\$ 555.24 |
|--|-----------------------------------|

Item # 9  
 Class-Item 962-86

Freight: Shipping/Handling

| Quantity | Unit Price | UOM | Discount % | Total Discount Amt. | Tax Rate | Tax Amount | Freight | Total Cost |
|----------|------------|-----|------------|---------------------|----------|------------|---------|------------|
| 1.00     | \$ 550.00  | EA  | 0.00 %     | \$ 0.00             |          | \$ 0.00    | \$ 0.00 | \$ 550.00  |

| <u>LN/FY/Account Code</u>             | <u>Dollar Amount</u> |
|---------------------------------------|----------------------|
| 9/16/16-90033-6404-7245- - -0300- - - | \$ 550.00            |

Item # 10  
 Class-Item 931-45

Installation and delivery

| Quantity | Unit Price  | UOM | Discount % | Total Discount Amt. | Tax Rate | Tax Amount | Freight | Total Cost  |
|----------|-------------|-----|------------|---------------------|----------|------------|---------|-------------|
| 1.00     | \$ 2,290.00 | EA  | 0.00 %     | \$ 0.00             |          | \$ 0.00    | \$ 0.00 | \$ 2,290.00 |

| <u>LN/FY/Account Code</u>              | <u>Dollar Amount</u> |
|--|----------------------|
| 10/16/16-90033-6404-7245- - -0300- - - | \$ 2,290.00          |

## Item # 2

## Change Orders

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs to dictate changes. All changes shall be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Procurement & Contract Services.

## E-Verify

## U.S. Department of Homeland Security E-Verify System

By entering into this Contract, the Contractor certifies and ensures that it utilizes and will continue to utilize, for the term of this Contract, the U.S. Department of Homeland Security E-Verify system to determine the eligibility of

1. All persons employed to perform duties within Texas, during the term of the Contract; and
  2. All persons, including subcontractors, assigned by the Contractor to perform work pursuant to the Contract, within the United States of America.
- The Contractor shall provide, upon request of TXDPS an electronic or hardcopy screenshot of the confirmation or tentative non-confirmation screen containing the E-Verify case verification number for attachment to the Form I-9 for the three most recent hires that match the criteria above, by the Contractor, and Contractor subcontractors, as proof that this provision is being followed.

If this certification is falsely made, the Contract may be immediately terminated, at the discretion of the state and at no fault to the state, with no prior notification. The Contractor shall also be responsible for the costs of any re-solicitation that the state must undertake to replace the terminated Contract.

## Government Code 2261.252

Pursuant to Government Code 2261.252 the Department may not enter into a contract for the purchase of goods or services with a private vendor if members of the Public Safety Commission or certain positions within the agency including the Executive Director, the General Counsel or the Procurement Director or their covered family members have a financial interest in the vendor. Any contract found to violate Government Code 2261.252 is void.

## Installation

Installation location requires controlled access. Contractors and sub-contractors will be required to submit to a Criminal History Background Check. Vendors will be required to meet the terms and conditions in section -Criminal History Background Checks - in the attached Texas Department of Public Safety Standard Terms and Conditions, dated 4/4/13.

Contract Type: TXMAS-8-711030 Contract terms: 02/05/2008 to 04/28/2019

Expected delivery 7-10 business days after receipt of purchase order, on or before January 28, 2016.

Limited Guarantee against defects in material and workmanship applies to this purchase order.

## Contract Monitor Information:

TXDPS/THP

Name: Esther Herrera

Phone: 915-790-5300 ext. 5311

Email: esther.herrera@dps.texas.gov

## Vendor Contact Information:

National Business Furniture, LLC

Name: Nancy Elliot

Phone: 210-701-2454

Email: nancye@nbf.com

## Contract Administrator/Procurement Contact information:

Shantell Bennett

Texas Department of Public Safety

Procurement and Contract Services

Purchaser III

Phone: 512-424-5404

Fax: 512-424-5419

Email: shantell.bennett@dps.texas.gov

|          |             |
|----------|-------------|
| TAX:     | \$ 0.00     |
| FREIGHT: | \$ 0.00     |
| TOTAL:   | \$ 8,444.23 |

APPROVED

By: Shantell Bennett

Phone#: (512) 424-5404

BUYER