



CR NEWS

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TDEx Portal: the Texas Data Exchange (TDEx)

When the Texas Data Exchange (TDEx) contract expired on September 14, 2015, so did access to what TDEx users referred to as the TDEx portal. What users were actually accessing was Appriss' (DPS TDEx vendor) justiceXchange (JX) portal. The JX portal is one of several Appriss products. Other products include National Precursor Log Exchange (NPLEx) and Victim Information Notification Everyday (VINE).



Access to NPLEx and VINE databases is still available through Appriss. VINE provides notice

to users who wish to track the movement of incarcerated individuals and receive notification when the offender is released. NPLEx allows users to see sales of over the counter medications used to make methamphetamine. The portal for NPLEx looks very similar to the JX portal (TDEx); therefore, some users may think they have access to TDEx, when they only have access to NPLEx.

While NPLEx users have been able to access data from the JX portal, the data that is available is no longer as robust as it used to be. The JX portal no longer contains the data submitted via the TDEx contract. This doesn't mean that the portal is void of all Texas data, but the vast majority of it has been removed. Texas agencies that participate in the VINE program still upload booking records, but that is the extent of Texas records in the JX portal.

Though the TDEx Bureau cannot state with any certainty as to what data *is* available, we can certainly provide information on what data *is not* available. Arrest reports, incident reports, and citations contributed by Texas agencies through the TDEx contract will not be available.

For more information, please contact the TDEx Bureau at 512-424-2629 or via email at tdex@dps.texas.gov.

CR NEWS is published by the Texas Department of Public Safety. Comments, suggestions and mailing list updates are welcome.

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CRIME INFORMATION (TCIC/NCIC/TLETS)

High Risk Factor for Missing Juveniles

Texas Senate Bill 742 and an amendment included in House Bill 1793 for Article 63.0091 of the Code of Criminal Procedure, as amended by SB 742 and HB 1793, requires the Texas Department of Public Safety to adopt a policy and procedure for agencies to enter a high risk factor (HRF) indicator for missing juveniles who have been reported missing either by a parent or guardian or while in foster care or the conservatorship of the Department of Family and Protective Services (DFPS). TCIC has integrated a new field in the missing person entry form to facilitate the new entry criteria. The conditions for utilizing the HRF field require one of the following factors are met before the time of entry:

Any missing person (MP) under the age of eighteen in the state of Texas who has been previously reported missing four or more times in the twenty-four month period preceding the current event.

Any missing person (MP) under the age of eighteen in the state of Texas in foster care or in the conservatorship of the DFPS that has been reported missing two or more times in the previous twenty-four months preceding the current event.

Any missing person (MP) under the age of fourteen in the state of Texas and otherwise determined by the local law enforcement agency or the Department of Public Safety to be at a high risk of human trafficking, sexual assault, exploitation, abuse or neglectful supervision.

Article 63.0092 includes an option to designate a missing child who is at least fourteen years of age and who a local law enforcement agency or the Department of Public Safety determines is at a high risk of human trafficking, sexual assault, exploitation, abuse or neglectful supervision.

In addition to the entry criteria, acceptable supporting documentation must accompany the agency's case file and be made available for the TCIC auditors to review for compliance to the Code of Criminal Procedure under Art. 63.0091. Examples of supporting documentation are as follows: copies of previous missing person's reports; written statements from parents and/or guardians-family members; written statements from foster caregivers or the DFPS or any other authoritative source with proof of prior events.

The specific supporting information will need to be listed in the miscellaneous (MIS) field:

- HIGH RISK
- HIGH RISK TRAFFICKING
- HIGH RISK SEXUAL ASSAULT
- HIGH RISK FOSTER CARE
- HIGH RISK FOSTER CARE ABUSE
- HIGH RISK FOSTER CARE NEGLECTFUL SUPERVISION

In accordance with the Adam Walsh Child Safety Act and Suzanne's Law, the Department will still assess and audit the timeliness of the agency's entry. If the HRF information is unknown at the time of entry, the field will remain blank. As soon as the supporting documentation is made available to the entering agency, the entry should be modified immediately to include this new information.

\$J Emancipation Notification

The National Crime Information Center's (NCIC) Missing Person File (MPF) was implemented in 1975. Records in the Missing Person File are retained **indefinitely**, until the individual is located. Texas law defines a juvenile as being under the age of 18, Suzanne's Law requires the entry of all missing persons under age 21 into NCIC without a waiting period. The Adam Walsh Act requires entry of the information in the NCIC database within two hours of the agency receiving the minimum required information to make the entry into TCIC/NCIC. Once Missing Person Juvenile Records are entered in TCIC/NCIC, they will not be removed unless the juvenile is located. At the age of emancipation, the missing juvenile's record automatically is re-designated as Missing Person Emancipated Juvenile. The records are not removed because they become emancipated nor are they removed because they have a warrant issued for their arrest.

CRIME INFORMATION (TCIC/NCIC/TLETS) continued

The Code of Criminal Procedure, Article 63.009, Law Enforcement Requirements, (f) states that: “immediately after the return of a missing child or missing person or the identification of an unidentified body, the local law enforcement agency having jurisdiction of the investigation shall cancel the entry in the national crime information center database.” Art 63.010, authorizes the Attorney General to Require Compliance.

A \$.J message is automatically sent to the ORI of record when the subject reaches the age of emancipation, which is 18 in the state of Texas, 21 at the Federal level. Each state has its own age of emancipation set; please verify with the state of entry on their age of emancipation. Entering agencies are not required to take any action to update a Missing Juvenile record to indicate the juvenile has been emancipated. Now if the individual is queried, a positive hit will indicate MISSING PERSON-EMANCIPATED JUVENILE; verify emancipation age is attained and determine that the individual is the same person in the hit. Send a YQ to the entering agency to get the hit confirmed. Once the entering agency has confirmed the entry, place a Locate on the record. The Locate will remove the record from TCIC/NCIC. Reminder - the Missing Person Record is not removed from TCIC/NCIC just because the juvenile has reached the age of emancipation or because a warrant is issued for their arrest.

Person With Information (PWI)

The Person With Information (PWI) supplemental record creates searchable fields within the MP record for data pertaining to a person who may have information regarding a MP that is entered as Endangered or Involuntary. An MPF record may be appended with a maximum of two PWI records with additional identifiers added to the PWI record as supplemental transactions. PWI data will require review 72 hours following entry and every 30 days thereafter.

When probable cause for arrest of the PWI nominee exists, a warrant must be obtained, entered into the Wanted Person File and linked to the associated MPF record. If a warrant cannot be readily obtained because of circumstances beyond the control of the investigating law enforcement agency, a Temporary Want should be entered into the Wanted Person File and linked to the MPF record. If there is an active record in an unrelated matter in any person file for the PWI nominee, the record should be linked to the associated MPF record.

When there is no linked other record for the PWI in NCIC, the PWI capability may be used only when all of the following conditions exist:

- The missing person was last seen under circumstances that pose a risk to the safety of that person.

- There is a “substantial likelihood” that the PWI has relevant information about the missing person that could result in the recovery of the missing person.

- Entering identifying information concerning the PWI into the MPF record could assist the appropriate law enforcement agency to identify and interview the PWI, and that the resulting information could assist in the recovery of the missing person.

- The PWI cannot be located and time is of the essence.

- There is no prohibition under the investigating agency’s state law on the publication of information concerning the identity of a person for whom a warrant has not been obtained.

- The identity of the PWI has been disclosed to the general public through an Amber Alert or other formal notification.

The NCIC Missing Person File Data Collection Entry Guide is a valuable tool and is located at:

<https://www.dps.texas.gov/internetforms/Forms/MP-4.pdf>

Additional information about the NCIC Missing Person File is located at:

<https://www.dps.texas.gov/tcic2000project/OperatingManual/index.htm>

CRIMINAL JUSTICE INFORMATION SYSTEM (CJIS)

2016 Criminal Justice Information System Conference

Thank you to everyone that attended the 2016 CJIS Conference! We had a great turn-out from agencies all across Texas. It was wonderful to see everyone and to give relevant and useful information to all of the reporting agencies. Below is a link where you can find all of the presentations that were given at the 2016 CJIS Conference. Download and save these presentations to your systems for quick reference when questions come up and/or to help new employees starting in your offices.

2016 CJIS Conference Presentations

http://www.txdps.state.tx.us/administration/crime_records/pages/cjisConference2016.htm

New Field Auditor

While at the conference you may have noticed some new faces amongst the field auditors. CJIS would like to introduce Rickey Harrison our newest field auditor. Rickey comes to us from the nursing field where he helped with assisted living patients. His interests are volleyball and music and he looks forward to working in his new region, #7. http://www.txdps.state.tx.us/administration/crime_records/docs/cjis/cjis9RegMap.pdf

Driver Improvement Control (DIC) Reporting

How do you report DIC? The most efficient way to report DIC information is via electronic submission. Paper submission is only needed for the ignition interlock lock required. The Court Provision Numeric code of 395 was discontinued in 2010. You are encouraged to utilize your agency/vendor software or via the CJIS Site. Crime Records Service sends a daily file to Driver Improvement for processing.

Juvenile Justice Information System (JJIS) Referral Reporting

Please be sure to fill in the three required dates in the Referral/Identification section (Detainment) of the CR-43J or on the Livescan machine. The Date of Fingerprinting (DOA), the Date of Birth (DOB) and the Referral Date (ADA) are all required dates. One or more of these dates missing accounts for 70% of juvenile referrals not being added to the Computerized Criminal History (CCH). When the date is missing, the Referring Agency has to be contacted, by phone, email or in person, for the correct information. This delays the Referral from being entered into CCH and impacts the Intake Agency, Prosecuting Agency and Court for their reporting on the case as well as the juvenile possibly not being able to fully resolve the incident.

If you have any CJIS, JJIS, Livescan or NICS reporting questions, please contact your CJIS Field Auditor or the main CJIS Field Support Office at: 512-424-2478 or cjisjjis@dps.texas.gov.

CRIMINAL JUSTICE INFORMATION SYSTEM SITE

Name Based Disposition (NBD) File

We have a new service on the CJIS Site that will allow the Prosecutors and the Clerks offices to monitor and take action on their Name Based Dispositions (NBD). If we receive a Prosecutor and/or Court transaction that passes the Computerized History (CCH) edits but cannot be matched to an arrest event, the CCH application places the transaction into the Name Based Disposition (NBD) file. If we receive a new arrest and it is processed, the transactions in the NBD file are searched and any matching prosecution or court transactions are automatically submitted by DPS, or deleted by DPS at the request of the originally submitting agency.

If you have any questions or would like to be setup for access to the NBD Online file, please contact us at cjis@dps.texas.gov. Once you receive access, you will receive weekly notification on any new NBD transactions posted during the week.

Fingerprint Processing

Work Flow Coordinator Chrystal Davila

The Fingerprint Processing Bureau recently added Chrystal Davila as the third Research Specialist within the bureau. Chrystal will assume the duties of our newly created Work Flow Coordinator position and hope you will join us to welcome her to her new assignment.

My name is Chrystal Davila; I am originally from El Paso, TX. I came to Austin, TX due to a promotion as a Site Supervisor for Northrop Grumman at the Application Support Center, a contractor to United States Citizenship and Immigration Services. I was an employee for fifteen years as a Biometric Technician, using livescan machines to process fingerprints for individuals under an immigration status. Part of those fifteen years I was the Site Supervisor, doing administration work for my site, property control, facility maintenance, safety, security, and daily production and staffing. In March of 2013, I was hired with DPS as a Fingerprint Technician comparing fingerprints manually and electronically using the Automated Fingerprint Identification System (AFIS) and the new system (MBIS) Multi Biometric Identification System. On August 1, 2016, I was promoted to the Work Flow Coordinator, to assist the Livescan Coordinator and AFIS Coordinator on providing analytical and qualitative research work and determining the needs and providing planning for development, coordination, implementation and oversight of work flow programs. At this time, I am still training with Cheryl Sanchez (AFIS Coordinator) and Loann Garcia (Livescan Coordinator) who is also my supervisor. I am grateful for this opportunity and look forward to working with all of you. I can be contacted at chrystal.davila@dps.texas.gov or at 512-424-7026.

DPS IDENTIFICATION SUPPLIES ORDER FORM



TO: CRIME RECORDS SERVICE
 TEXAS DEPARTMENT OF PUBLIC SAFETY
 PO BOX 4143
 AUSTIN TX 78765-4143
 FAX: 512-424-5599
 Please furnish the following supplies

Date: _____

FORM NUMBER	DESCRIPTION	COUNT PER PKG	QUANTITY ORDERED
CR-6	DPS Applicant Card*	250 p/pkg	
CR-12	DPS Identification Supplies Order Form	100 p/pad	
CR-23	Out of State Probation/Parole Supervision Card	Single cards	
CR-26	Death Notice Form	100 p/pad	
CR-42	Request for Criminal History Check	100 p/pad	
CR-43	Adult Criminal History Reporting Form with Preprinted TRN and Fingerprint	100 p/pkg	
CR-43	Adult Criminal History Reporting Form with Fingerprint Card Attached*	100 p/pkg	
CR-43J	Juvenile Criminal History Reporting Form with Preprinted TRN and Fingerprint Card Attached*	100 p/pkg	
CR-43J	Juvenile Criminal History Reporting Form with Fingerprint Card Attached*	100 p/pkg	
CR-43P	Adult Probation Supervision Reporting Form with TRN Numbers	200 p/pkg	
CR-43P	Adult Probation Supervision Reporting Form without TRN Numbers	200 p/pkg	
CR-44	Adult Supplemental Court Reporting Form	100 p/pkg	
CR-44J	Juvenile Supplemental Reporting Form	100 p/pkg	
CR-44S	Adult Supplemental Court Reporting Form	100 p/pad	
CR-45	Adult DPS Fingerprint Card*	250 p/pkg	
CR-45J	Juvenile DPS Fingerprint Card*	250 p/pkg	
	Fingerprint Card Return Envelopes (For Arresting Agency Only)	100 p/box	

***DPS does not pre-stamp the agency ORI on any fingerprint card. Overnight services are available at ordering agency's expense.**

NOTE: Please order minimum of three weeks supply. Please submit order at least 4 weeks prior to depletion of your supplies.

NOTICE: Provide a complete shipping address (PO Box(es) are acceptable).

AGENCY NAME _____

STREET ADDRESS _____

COUNTY _____ CITY _____ STATE TX ZIP _____

ATTENTION _____ PHONE NO. (_____) _____ - _____

CRS DIRECTORY

CRS MANAGEMENT

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Assistance Line	Record Checks		512-424-5079
Assistance Line	Secure Site		512-424-2474
Tierra Heine	CJIS/JJIS Forms and Fingerprint Card Supplies	tierra.heine@dps.texas.gov	512-424-2367

Order Forms located at <ftp://crspub.dps.texas.gov/> Fax order form to: 512-424-5599

CRIMINAL HISTORY RECORD INFORMATION PROCESSING BUREAU

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Holly Morris	EDR Coordinator	holly.morris@dps.texas.gov	512-424-2686
James McElroy	CJIS Systems Support Specialist	james.mcelroy@dps.texas.gov	512-424-2500
Error Resolution Assistance Line			512-424-7256
CJIS Field Representative Assistance Line			512-424-2478

FINGERPRINT PROCESSING BUREAU

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Cheryl Sanchez	AFIS Coordinator	cheryl.sanchez@dps.texas.gov	512-424-2089
Chrystal Davila	Work Flow Coordinator	chrystal.davila@dps.texas.gov	512-424-7026
24 hour Fingerprint Assistance Line			512-424-5248

CRIME INFORMATION BUREAU

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TCIC/TLETS Audit Assistance		TCIC.audit@dps.texas.gov	512-424-2809
TCIC/TLETS Training Assistance		TCIC.TLETS.training@dps.texas.gov	512-424-2832
24 hour TCIC Control Room		TCIC.controlroom@dps.texas.gov	512-424-2088

UNIFORM CRIME REPORTING BUREAU

Earl Adams	Manager	thomas.adams@dps.texas.gov	512-424-2418
Rafael Martinez	Supervisor, UCR Field Reps	rafael.martinez@dps.texas.gov	512-424-7135
Tamika Ware	IBR Supervisor, UCR	tamika.ware@dps.texas.gov	512-424-2979
UCR Assistance Line			512-424-2091

SEX OFFENDER REGISTRATION BUREAU

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Sex Offender Registration Assistance Line		txsor@dps.texas.gov	512-424-2800

TEXAS DATA EXCHANGE (TDEx) BUREAU

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