

Texas Department of Public Safety

Historically Underutilized Business (HUB) Program

Agency Mission

The Texas Department of Public Safety is an agency of this state created to provide public safety services to those people in the state of Texas by enforcing laws, administering regulatory programs, managing records, educating the public, and managing emergencies, both directly and indirectly through interaction with other agencies.

DPS Structure

DPS is comprised of six major Divisions: Administration, Driver License, Texas Highway Patrol, Criminal Law Enforcement, Texas Rangers, and Governor's Division of Emergency Management.

DPS HUB Program Objectives.

Establish and implement policies governing purchasing that foster meaningful and substantive inclusion of Historically Underutilized Businesses (HUBs) in all phases of procurement activities, cultivate subcontracting opportunities and facilitate Mentor-Protégé agreements.

DPS HUB Program Contact Information.

Physical:

Texas Department of Public Safety
Building A – Accounting and Budget Control
5805 N. Lamar Blvd.
Austin, TX 78752

Mailing Address:

Texas Department of Public Safety
HUB Program – MSC 0130
P.O. Box 4087
Austin, TX 78773-0130

Phone: 512-424-2534

Fax: 512-424-5419

Email: dpshub@txdps.state.tx.us

Programs that Increase YOUR Procurement Opportunities with the State.

I. HUB Program – A Historically Underutilized Business (HUB) is defined as corporation, sole proprietorship, partnership or joint venture formed for the purpose of making a profit in which at least 51% is owned or controlled by one or more of the following:

- Asian Pacific Americans
- African Americans
- Hispanic Americans
- Women

The Comptroller of Public Accounts (CPA), Texas Procurement and Support Services (TPASS) administers the Historically Underutilized Business (HUB) Program for the State of Texas. You may obtain a certification application directly via download from the Internet

(<http://www.window.state.tx.us/procurement/prog/hub/hub-forms/HUBCertificationApplicationAllBusinessStructures.doc>), by contacting the TPASS Statewide HUB Program toll-free (1-888-863-5881), or by contacting any agency HUB program (<http://esbd.cpa.state.tx.us/agaddress/addresslist.cfm>)

For more information, please visit the CPA website <http://www.window.state.tx.us/procurement/prog/hub/>

II. Centralized Master Bidders List (CMBL) - is a master database used by State of Texas purchasing entities to develop a mailing list for vendors to receive bids based on the products or services they can provide to the State of Texas. Manufacturers, suppliers, and other vendors wishing to furnish materials, equipment, supplies, and services to the state should register for the CMBL to receive bidding opportunities. State of Texas purchasers are mandated to check the CMBL first when sourcing vendors. Annual registration/renewal fee is \$70.00 and may be paid on-line by credit/debit card or check debit (US addresses only) or via a printable application (http://www.window.state.tx.us/procurement/prog/cmb/leg_howto.html).

For more information, visit the CMBL website <http://www.window.state.tx.us/procurement/prog/cmb/>

III. Electronic State Business Daily (ESBD) - The ESBD is an automated search engine used by vendors. Statewide procurement opportunities valued at \$25,000 or more are posted on the ESBD. You can search by Agency, Requisition number, Class and Item Code, and key word.

To view the ESBD visit <http://esbd.cpa.state.tx.us/>

IV. Economic Opportunity Forums (EOF) – Are events sponsored by state and local government agencies, as well as minority/women development centers and trade organizations. EOFs provide numerous opportunities to disseminate and share information about public and private sector procurement, as well as increase networking opportunities with Texas-based small, minority, and women-owned businesses.

Please visit the CPA EOF website for a list of upcoming events. <http://hub.cpa.state.tx.us/eof/>

V. Mentor Protégé Program - Mentor Protégé Programs are designed to foster long-term relationships between prime contractors and Historically Underutilized Businesses (HUBs). The objective of a Mentor Protégé Program is two fold. One, is for the mentor to provide the Protégé with professional guidance and support to facilitate growth and business development. The second, is to provide the mentor with a strong and reliable subcontracting partner through increased exposure with the protégé. All participation is voluntary.

Learn more about this program by visiting <http://www.window.state.tx.us/procurement/prog/hub/mentorprotege/>

Obtain a Mentor Protégé application at <http://www.window.state.tx.us/procurement/prog/hub/mentorprotege/MentorProtegeProgramApplication.doc>

VI. HUB Subcontracting Opportunities - In accordance with Texas Gov't Code §2161.252 and Texas Administrative Code §111.14, each state agency (including institutions of higher education) as defined by §2151.002 that considers entering into a contract with an expected value of \$100,000 or more shall, before the agency solicits bids, proposals, offers, or other applicable expressions of interest, determine whether subcontracting opportunities are probable under the contract. If subcontracting opportunities are probable, each state agency's invitation for bids or other purchase solicitation documents for construction, professional services, other services, and commodities with an expected value of \$100,000 or more shall state that probability and require a HUB Subcontracting Plan (HSP).

More information on subcontracting is available at

<http://www.window.state.tx.us/procurement/prog/hub/hub-subcontracting-plan/>

Region 1 – Dallas
350 IH 30 W
Garland, TX 75043
214-861-2000

Region 2 – Houston
12230 West Road
Houston, TX 77065-4523
281-517-1200

Region 3 – Corpus Christi
1922 South Padre Island Dr.
Corpus Christi, TX 78416-1399
361-698-5500

Region 4 – Midland
2405 S Loop 250 W
Midland, TX 79703
432-498-2100

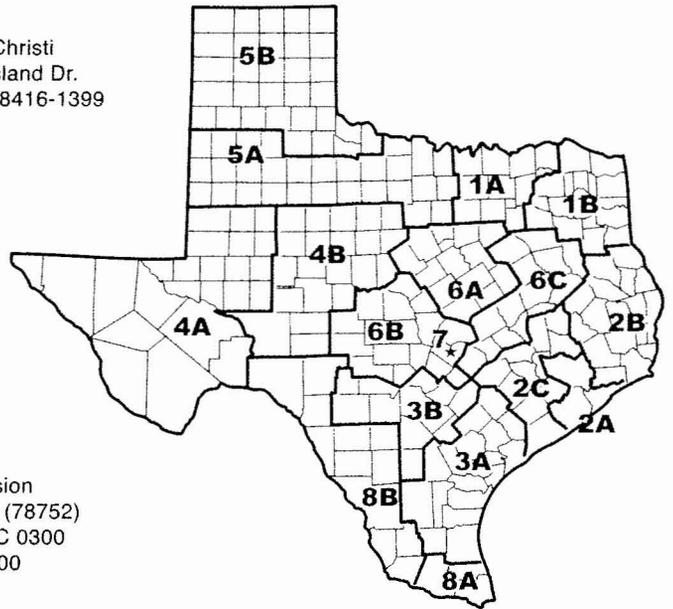
Region 5 – Lubbock
1302 Mac Davis Lane
Lubbock, TX 79401-1826
806-472-2700

Region 6 - Waco
1617 East Crest Dr.
Waco, TX 76705
254-759-7131

Region 7 – Capitol
P.O. Box 13126
1500 N. Congress Ave.
Austin, TX 78711-3126
512-463-3556

Region 8 – McAllen
1414 North Bicentennial Blvd.
McAllen, TX 78501
956-984-5600

DL & HQ - Austin
Drivers License Division
5805 N. Lamar Blvd. (78752)
P.O. Box 4087 – MSC 0300
Austin, TX 78773-0300
512-424-5537



HUB Program - MSC 0130
Texas Department of Public Safety
P.O. Box 4087
Austin, Texas 78773-0130



HUB PROGRAM

A HUB vender's guide
to doing business with the
Texas Department of Public Safety