Cargo Theft Incident Report

Cargo Theft is the criminal taking of any cargo including, but not limited to, goods, chattels, money, or baggage that constitutes, in whole or in part, a commercial shipment of freight moving in commerce, from any pipeline system, railroad car, motortruck, or other vehicle, or from any tank or storage facility, station house, platform, or depot, or from any vessel or wharf, or from any aircraft, air terminal, airport, aircraft terminal or air navigation facility, or from any intermodal container, intermodal chassis, trailer, container freight station, warehouse, freight distribution facility, or freight consolidation facility. For purposes of this definition, cargo shall be deemed as moving in commerce at all points between the point of origin and the final destination, regardless of any temporary stop while awaiting transshipment or otherwise.

Administrative Information

ORI:

Incident Number:

Incident Date:

(YYYYMMDD)

Report Date Indicator:

Incident Hour:

(Military Time)

Report Type:

Initial

Adjustment

Delete

Zero

(YYYYMM)

Cleared Exceptionally:

Offense(s)

Location

Weapon/Force Involved
(Check up to three.)

11	Firearm
11A	*Automatic Firearm*
12	Handgun
12A	*Automatic Handgun*
13	Rifle
13A	*Automatic Rifle*
14	Shotgun
14A	*Automatic Shotgun*
15	Other Firearm
15A	Automatic Other
20	Knife/Cutting Instrument
30	Blunt Object
35	Motor Vehicle
40	Personal Weapons
50	Poison
60	Explosives
65	Fire/Incendiary Device
70	Drugs/Narcotics/Sleeping Pills
85	Asphyxiation
90	Other
95	Unknown

Victim Type
(Check all that apply.)

I	Individual
B	Business
F	Financial Institution
G	Government
R	Religious Organization
S	Society/Public
L	Law Enforcement Officer
O	Other
U	Unknown

Property Information

Stolen Property Description	Stolen Value	Property Recovered	Date Recovered	Recovered Value

Offender Information *("00" if Unknown)*

Age (01-99)	Sex			Race						Ethnic Origin	
	M	F	U	White	Black or African American	American Indian or Alaska Native	Asian	Native Hawaiian or Other Pacific Islander	Unknown	Hispanic or Latino	Non-Hispanic or Non-Latino

Arrestee Information

Age (01-99)	Sex		Race						Ethnic Origin	
	M	F	White	Black or African American	American Indian or Alaska Native	Asian	Native Hawaiian or Other Pacific Islander	Unknown	Hispanic or Latino	Non-Hispanic or Non-Latino

Instructions for preparing the *Cargo Theft Incident Report*

Note: The Hierarchy Rule does not apply when reporting a cargo theft. If a cargo theft occurs in a multiple-offense incident, the reporting law enforcement agency must first report the cargo theft-related offense and then up to an additional four offense(s).

Cargo Theft Incident Report

A separate *Cargo Theft Incident Report* is to be submitted for each cargo theft incident*.*

This form should be used to report an incident in which a cargo theft occurred, adjust information in a previously reported incident, delete any incident previously reported, or report zero cargo thefts for the month.

Administrative Information

> **ORI Number: (Required.)** Enter the nine-character Originating Agency Identifier assigned to your agency.

> **Report Type: (Required.)** Indicate the type of report as Initial, Adjustment, Delete, or Zero.

>> **Initial**–To report a cargo theft incident.
>> **Adjustment**–To update a cargo theft incident previously reported. (Note: This will delete the information already on file and insert the information provided in this report.)
>> **Delete**–To delete a cargo theft incident previously reported, which further investigation has determined was not a cargo theft.
>> **Zero**–To report there was no incident of cargo theft during the month. (Note: Must include Zero Report Date in the format of YYYYMM.)

> **Incident Number: (Required for Initial, Adjustment, and Delete Reports; for Zero Report, leave blank.)** Provide an identifying incident number, preferably your case or file number. The number can be up to 12 characters in length. Valid characters include: A through Z, 0 through 9, hyphens, and/or blanks.

> **Incident Date: (Required for Initial and Adjustment Reports.)** Provide the date of the cargo theft incident in the format of YYYYMMDD. If the Incident Date is unknown, enter the date of the report and check the "Report Date Indicator."

> **Incident Hour: (Required for Initial and Adjustment Reports.)** Provide the hour when the cargo theft incident occurred or started or the beginning of the time period in which it occurred (as appropriate). Military 24-hour time should be used. If the Incident Hour is unknown, the hour should be left blank. If the incident occurred on or between midnight and 0059, 00 should be entered; if on or between 0100 and 0159, 01 should be entered; if on or between 2300 and 2359, 23 should be entered, etc. If the incident occurred at exactly midnight, it is to be considered to have occurred at the beginning of the next day, as if the crime occurred at 1 minute past midnight.

Cleared Exceptionally: Indicate if the cargo theft incident was cleared exceptionally. (Note: If the incident was cleared by arrest, Cleared Exceptionally must be blank.) To clear an incident by exceptional means, the following four criteria must be met:

1. The investigation definitely established the identity of the offender.
2. There is enough information to support an arrest, charge, and turning over to the court for prosecution.
3. The exact location of the offender is known so that the subject could be taken into custody.
4. There is a reason outside of law enforcement control that precludes arresting, charging, and prosecuting the offender, i.e., the offender is in the custody of another jurisdiction.

In a multiple-offense incident, the exceptional clearance of one offense clears the entire incident. (Note: An incident cannot be cleared exceptionally if an arrest has been made in connection with the incident. The incident has already been "cleared by arrest.")

UCR Offense: (Required for Initial and Adjustment Reports.) Enter the offenses of the five most serious (as determined by the reporting agency) involved in the incident that was determined to be cargo theft. The menu contains the offenses (listed below) that are specific to cargo theft and must be one of the first offenses entered.

Bribery
Burglary/Breaking and Entering
Embezzlement
Extortion/Blackmail
Fraud Offense: False Pretenses/Swindle/Confidence Game
Fraud Offense: Credit Card/Automatic Teller Machine Fraud
Fraud Offense: Impersonation
Fraud Offense: Wire Fraud
Larceny/Theft Offense: Theft From Building
Larceny/Theft Offense: Theft From Motor Vehicle
Larceny/Theft Offense: All Other Larceny
Motor Vehicle Theft
Robbery

The remaining (four) menus contain additional Group A offenses that can be entered after the first cargo theft-specific offense has been entered.

Location Type: (Required for Initial and Adjustment Reports.) Based on the cargo theft offense reported, enter the most appropriate location from the menu.

Type Weapon/Force Involved: Check the appropriate box(es) to indicate the type of weapon or force involved in the cargo theft incident. Up to three types of weapons/force can be reported for each incident. In addition, if the weapon was an automatic firearm, check the applicable automatic weapon box.

Victim Type: (Required for Initial and Adjustment Reports.) Check the appropriate box(es) to indicate the type of victim(s) identified within the cargo theft incident. Check all that apply.

Property Information (An agency should report property stolen in its jurisdiction. Likewise, the agency that reported the property stolen should also report the property recovered.)

Property Description: (Required for Initial and Adjustment Reports.) Check the most appropriate property description from the menu. For each incident of cargo theft, up to five property descriptions can be reported. If more than five types of property are involved, the values of the four most valuable properties are to be reported; then, the total of the remaining types of property that were coded as "Other" should be entered.

Stolen Value: Enter the value of the stolen property in whole dollar amounts. Do not enter cents. Only enter numeric characters (0 through 9). Up to five values can be entered to match the up to five property descriptions. If more than five types of property are involved, the values of the four most valuable properties are to be reported; then, the total value of the remaining properties that were coded as "Other" should be entered. If the value of the stolen property is unknown, enter "1".

Property Recovered: Check box if all or some property has been recovered.

Date Recovered: Enter the date the property was recovered in the format of YYYYMMDD. Up to five dates of recovery can be reported to match the up to five property descriptions. If there is more than one date of recovery for the same type of property, report the earliest date.

Recovered Value: Enter the value of the recovered property in whole dollar amounts. Do not enter cents. Only enter numeric characters (0 through 9). (Note: The recovered property value must not exceed the stolen property value.)

Offender Information (Required for Initial and Adjustment Reports.) (Note: If nothing is known about the offender,"00" should be reported or provide applicable Offender Information.)

Unknown Offender Indicator: Enter "00" if nothing is known about the offender. If any information about the offender(s) is known (number of, age, sex, race, or ethnic origin), leave blank and complete the age, sex, race, and ethnic origin columns with applicable unknown codes. For example, two offenders were seen fleeing the scene, but because they were wearing ski masks, their age, sex, race, and ethnic origin could not be determined. Enter 00 for age, U for sex, race, and ethnic origin for each offender.

Known Offender Information: Provide the following information about the offender. (Note: If any offender information is entered, the Unknown Offender indicator must be blank.)

Age: up to five offenders can be entered. Enter the age of each offender either as an exact number of years, a range of years, or as unknown as follows:
> **01 to 98** years old–Enter the exact age. If the exact age is unknown, an age range can be entered. For example, a teenager 13 to 14 years old, the age would be entered as 1314.
> **99** and over–Enter 99 if age is over 98.
> **00** unknown–Enter 00 if age is unknown.

Sex: Check the appropriate box–M for Male, F for Female, or U if the sex is unknown.

Race: Check the appropriate box– White, Black or African American, American Indian or Alaska Native, Asian, Native Hawaiian or Other Pacific Islander, or Unknown.

Ethnic Origin: Check the appropriate box–Hispanic or Latino or Non-Hispanic or Non-Latino. If ethnic origin is unknown, leave blank.

Arrestee Information (If the Offender Information is unknown, do not enter Arrestee Information.)

Age: up to five arrestees can be entered. Enter the age of each arrestee either as an exact number of years, a range of years, or as unknown as follows:
01 to 98 years old–Enter the exact age. If the exact age is unknown, an age range can be entered. For example, a teenager 13 to 14 years old, the age would be entered as 1314.
99 and over–Enter 99 if age is over 98.
00 unknown–Enter 00 if age is unknown.

Sex: Check the appropriate box–M for Male, F for Female

Race: Check the appropriate box– White, Black or African American, American Indian or Alaska Native, Asian, Native Hawaiian or Other Pacific Islander, or Unknown.

Ethnic Origin: Check the appropriate box–Hispanic or Latino or Non-Hispanic or Non-Latino. If ethnic origin is unknown, leave blank.