

**RETURN A – MONTHLY RETURN OF OFFENSES KNOWN TO THE POLICE**

UCR -15 (7/14)

UNIFORM CRIME REPORTING  
 TEXAS DEPARTMENT OF PUBLIC SAFETY  
 PO BOX 4143 AUSTIN TX 78765-4143

FORWARD BY 7<sup>th</sup> DAY AFTER  
 CLOSE OF MONTH TO:

1 CLASSIFICATION OF OFFENSES	2 DATA ENTRY	3 OFFENSES REPORTED OR KNOWN TO POLICE (INCLUDE "UNFOUNDED" AND ATTEMPTS)	4 UNFOUNDED I.E., FALSE OR BASELESS COMPLAINTS	5 NUMBER OF ACTUAL OFFENSES (COLUMN 2 MINUS COLUMN 3) (INCLUDE ATTEMPTS)	6 TOTAL OFFENSES CLEARED BY ARREST OR EXCEPTIONAL MEANS (INCLUDED COL. 6)	7 NUMBER OF CLEARANCES INVOLVING ONLY PERSONS UNDER 18 YEARS OF AGE
<b>1. CRIMINAL HOMICIDE</b>						
a. MURDER AND NONNEGLIGENT MANSLAUGHTER (score attempts as aggravated assaults) <b>TOTAL</b>	11					
b. MANSLAUGHTER BY NEGLIGENCE <b>TOTAL</b>	12					
<b>2. RAPE</b> <b>TOTAL</b>	20					
a. RAPE	21					
b. ATTEMPTS TO COMMIT RAPE	22					
<b>3. ROBBERY</b> <b>TOTAL</b>	30					
a. FIREARM	31					
b. KNIFE OR CUTTING INSTRUMENT	32					
c. OTHER DANGEROUS WEAPON	33					
d. STRONG-ARM (HANDS, FISTS, FEET, ETC.)	34					
<b>4. ASSAULT</b> <b>TOTAL</b>	40					
a. FIREARM	41					
b. KNIFE OR CUTTING INSTRUMENT	42					
c. OTHER DANGEROUS WEAPON	43					
d. HANDS, FISTS, FEET, ETC. - AGGRAVATED INJURY	44					
e. OTHER ASSAULTS - SIMPLE, NOT AGGRAVATED	45					
<b>5. BURGLARY</b> <b>TOTAL</b>	50					
a. FORCIBLE ENTRY	51					
b. UNLAWFUL ENTRY - NO FORCE	52					
c. ATTEMPTED FORCIBLE ENTRY	53					
<b>6. LARCENY - THEFT</b> (EXCEPT MOTOR VEHICLE THEFT) <b>TOTAL</b>	60					
<b>7. MOTOR VEHICLE THEFT</b> <b>TOTAL</b>	70					
a. AUTOS	71					
b. TRUCKS AND BUSES	72					
c. OTHERS VEHICLES	73					
<b>GRAND TOTAL</b>	77					

80	NUMBER OF LAW ENFORCEMENT OFFICERS KILLED OR ASSAULTED THIS MONTH		NUMBER OF OFFICERS ASSAULTED
	NUMBER OF OFFICERS KILLED		
	BY FELONIOUS ACTS	BY ACCIDENTAL OR NEGLIGENT ACTS	
SUBMIT COMPLETED LAW ENFORCEMENT OFFICERS KILLED OR ASSAULTED FORM IF ANY OFFICER WAS ASSAULTED OR KILLED THIS MONTH			

DATE \_\_\_\_\_

PREPARED BY \_\_\_\_\_ TITLE \_\_\_\_\_

CHIEF, COMMISSIONER, SHERIFF, OR SUPERINTENDENT

MONTH AND YEAR OF REPORT \_\_\_\_\_

AGENCY \_\_\_\_\_

AGENCY IDENTIFIER \_\_\_\_\_

HAVE YOU HAD ANY ARRESTS THIS MONTH?  
 UNDER 18 YES  NO   
 18 AND OVER YES  NO

HAVE YOU HAD ANY HATE CRIME INCIDENTS THIS MONTH?  
 YES  NO

DO NOT USE THIS SPACE	
	INITIALS
RECORDED	
EDITED	
PUNCHED	
VERIFIED	
ADJUSTED	

## INSTRUCTIONS FOR PREPARING RETURN A

(Instructions in detail are given in the Uniform Crime Reporting Handbook)

1. All offenses listed on the Return A which occur during the month should be scored whether they become known to the police as the result of:
  - a. Citizens' complaints
  - b. Reports of police officers
  - c. "On view" (pick-up) arrests.
  - d. Citizens' complaints to sheriff, prosecutor, county police, private detectives, constables, etc.
  - e. Or otherwise
2. The offenses listed in Column 1 are the Crime Index offenses of the Uniform Crime Reporting Program plus the offenses of simple assault and manslaughter by negligence. Follow the instructions for classifying and scoring as presented in the Uniform Crime Reporting Handbook. Offenses committed by juveniles should be classified in the same manner as those committed by adults even though the juveniles may be handled by juvenile authorities.
3. Adjustments should be made on this month's return for offenses omitted or scored inaccurately on returns of preceding months or those now determined to be unfounded. Offenses that occurred in a previous month but only became known to you this month should be scored this month.
4. Consider all spaces for each classification of offenses in Columns 2,3,4,5 and 6. The breakdowns for rape, robbery, assault, burglary, and motor vehicle theft, when added should equal the total for each of these offenses. Do not enter zeros where no count exists.
5. Attempts of rape, robbery, assault, burglary, larceny, and motor vehicle theft are scored on this form.
6. Column 2: Enter opposite the proper offense classification the total number of such offenses reported or known through any means. "Unfounded" complaints are included. Attempts are included except in homicide classifications.
7. Column 3: Enter the number of complaints which police investigation proves to be "unfounded." An "unfounded" offense is a complaint which proves upon investigation to be baseless or where the offense did not actually occur. Remember that recovery of property or clearance of an offense does not unfound a complaint.
8. Column 4: Number of actual offenses. This number is obtained by subtracting the number in column 3 from that in column 2.
9. Column 5: Enter the total number of offenses cleared during the month. This total includes the clearances which you record in column 6. An offense is cleared when one or more persons are charged and turned over for prosecution for that offense. Clearance totals also include exceptional clearances which are explained in the Uniform Crime Reporting Handbook.
10. Column 6. Enter here the number of offenses which are cleared through the arrest, releasing to parents, or other handling of persons under the age of 18. In those situations where an offense is cleared through the involvement of both an adult and a person under 18 years of age, count the clearance only in column 5.
11. The grand totals for columns 2,3,4,5, and 6 are the totals of each of the seven classifications.
12. Tally sheets can be used to maintain a running count of offenses through the month. Totals for the Return A can then be taken directly from the tally sheet. These tally sheets can be obtained by corresponding with the Uniform Crime Reporting Section.
13. Record the number of law enforcement officers from your department who were killed or assaulted in the line of duty during the month. If none were killed or assaulted, mark a zero in the appropriate spaces. If an officer was killed or assaulted, complete a Law Enforcement Officers Killed or Assaulted form for the month of the attack. If no officer was attacked this month, no Law Enforcement Officers Killed or Assaulted form need be submitted.
14. Any inquiry regarding the completion of this form or the classification and scoring of offenses in Uniform Crime Reporting should be directed to Uniform Crime Reporting, Texas Department of Public Safety, Austin, Texas 78765 by attaching a note to this form with a return address, or by calling (512) 424-2091.
15. Any contributing policy agency that desires to submit crime data on a computer printout should contact Uniform Crime Reporting, by mail or telephone prior to beginning this type of submission.