



Texas Department of Public Safety
Regulatory Services Division

Mail to: Regulatory Services Division MSC 0245
Texas Department of Public Safety
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Austin, Texas 78761-5888

To upload your supporting documents please visit RSD secured website:
<http://www.dps.texas.gov/rsd/contact/lcatt.aspx>

- MUST USE MOST **CURRENT** FORM
- **TYPED** PREFERRED OR **PRINT** CLEARLY

FOR DPS USE ONLY

HANDGUN LICENSING - ORIGINAL APPLICATION

APPLICANT NOTE: Name must match the name on DL/ID

I am applying for: (*APPLICANTS FOR QUALIFIED INSTRUCTORS CERTIFICATION MUST ATTACH LTC-90)

- License to Carry a Handgun only Qualified Instructor Certification only (*SKIP APPLICATION CONDITION BELOW) Both

APPLICATION CONDITION (See instructions on back for details)

- | | | |
|---|--|---|
| <input type="radio"/> Standard - \$40 | <input type="radio"/> Active Railroad Peace Officer - \$0 | <input type="radio"/> Retired Special Ranger of the Texas and Southwestern Cattle Raisers Association - \$0 |
| <input type="radio"/> Senior Citizen (60+) - \$40 | <input type="radio"/> Active Special Ranger of the Texas and Southwestern Cattle Raisers Association - \$0 | <input type="radio"/> Retired Federal Officer - \$0 |
| <input type="radio"/> Juvenile Probation Officer - \$25 | <input type="radio"/> State Correctional Officer (Texas Dept. of Criminal Justice) - \$0 | <input type="radio"/> Former Reserve Law Enforcement Officers - \$25 |
| <input type="radio"/> Supervision Officer - \$25 | <input type="radio"/> County Jailer - \$0 | <input type="radio"/> Active Judge - \$25 |
| <input type="radio"/> Indigent - \$40 | <input type="radio"/> Honorably Retired Texas Peace Officer - \$0 | <input type="radio"/> Felony Prosecutor - \$0 |
| <input type="radio"/> Active Military - \$0 | <input type="radio"/> Retired Railroad Peace Officer - \$0 | <input type="radio"/> Other Prosecutor - \$40 |
| <input type="radio"/> Active Texas Military - \$0 | | <input type="radio"/> Retired Judge - \$25 |
| <input type="radio"/> Veteran - \$25 | | |
| <input type="radio"/> Active Peace Officer - \$0 | | |

Applicant Last Name (AS IT APPEARS ON DL/ID)	First Name	Middle Name	Suffix (IF ANY)
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<input type="radio"/> Driver License	DL / ID State (2-LETTER CODE)	DL / ID Number	Date of Birth (MM/DD/YYYY)
<input type="radio"/> ID Card			

PERSONAL IDENTIFIERS

Gender <input type="radio"/> Male <input type="radio"/> Female	Race <input type="radio"/> Asian/Pacific Islander <input type="radio"/> American Indian/Alaskan Native <input type="radio"/> Black <input type="radio"/> White/Hispanic <input type="radio"/> Other/Unknown	Hair (*MATCH DL/ID) <input type="radio"/> Bald/Unknown <input type="radio"/> Gray/Partially <input type="radio"/> Black <input type="radio"/> Red/Auburn <input type="radio"/> Blonde/Strawberry <input type="radio"/> Sandy <input type="radio"/> Brown <input type="radio"/> White	Eyes (*MATCH DL/ID) <input type="radio"/> Black <input type="radio"/> Hazel <input type="radio"/> Blue <input type="radio"/> Maroon <input type="radio"/> Brown <input type="radio"/> Multicolor <input type="radio"/> Green <input type="radio"/> Pink <input type="radio"/> Gray <input type="radio"/> Unknown
Height Ft. In.			
Weight Lbs.			
City of Birth	State (2-LETTER CODE)	Country	Born outside the U.S. or U.S. Territory? <input type="radio"/> Yes <input type="radio"/> No
			*If YES, attach unexpired lawful presence documentation.

CONTACT INFORMATION

Residence Address (Cannot be a PO Box)	City	State (2-LETTER CODE)	ZIP Code	County
Have you lived at this residence for the previous five (5) years and is this the only residence information for the previous five (5) years (60 months)?			<input type="radio"/> Yes <input type="radio"/> No	*If NO, please complete and attach LTC-78B
Is your Mailing Address different from the Residence Address listed above?			<input type="radio"/> Yes <input type="radio"/> No	*If YES, provide mailing address in the space below.
Mailing Address (If different from Residence Address)	City	State (2-LETTER CODE)	ZIP Code	County
Applicant Home Phone Number	Applicant Work Phone Number			
Applicant Email				

REPORTED HISTORY

Have you ever been arrested or charged with a crime? (Regardless of when, where, or how it was resolved.)	<input type="radio"/> Yes <input type="radio"/> No	*If YES, please complete and attach LTC-78C.
Have you ever been treated or admitted to a facility for drug, alcohol or psychiatric care; been diagnosed as suffering from a psychiatric disorder or condition that causes or is likely to cause substantial impairment in judgment, mood, perception, impulse control or intellectual ability; pleaded innocent by reason of insanity; been found mentally incompetent; had court-ordered outpatient treatment?	<input type="radio"/> Yes <input type="radio"/> No	*If YES, please complete and attach LTC-78C.

I understand all fees submitted to Handgun Licensing are **non-refundable** and **non-transferable**.

I verify the information provided is true and correct, and I understand this is an **official government record** and any false statement made on this document or any other supplement provided to DPS may result in **criminal prosecution**.

I wish to contribute to the Texas Veterans' Assistance Fund: Yes No

Amount: \$_____ (Whole dollar amount only.
Please include the donation with your application fee.)

Applicant Signature _____
(You may copy and paste a scanned .jpg or pdf of your signature)

Date _____ (MM/DD/YYYY)

ORIGINAL APPLICATION INSTRUCTIONS

NOTE: Name must match the name on DL/ID

Application Fee:

- Acceptable forms of payment: Money Order, Personal Check, and Cashier's Check

Required documents to complete and submit for any condition of license applied for:

- LTC-100/LTC-101 Training Form (Received from LTC Instructor upon course completion). Active / Retired Peace Officers are exempt from submitting LTC-100/LTC-101.
- LTC-85: Authorization for Release of Records must be signed and notarized.
- LTC-86: Knowledge of Laws and Eligibility Affidavit must be signed and notarized.
- LTC-6 is required if applicant does not hold a Texas DL or ID Card. Out of State applicants must submit a copy of their state DL or ID Card. Note: For Texas DL/ID holders. The Texas DL/ID photo on file with the Department will be used for the LTC.
- Applicants who are born out of country, must provide unexpired lawful presence documents, i.e. Certificate of Naturalization, Permanent Resident Card, US Passport, etc.

Condition of License - Below is the list of conditions and additional supporting documentation needed for application processing:

- **Standard & Senior Citizen:** LTC-100 Certificate of Training or LTC-101 Online/LTC Certificate of Training Form (received from LTC instructor upon course completion).
- **Supervision Officer & Juvenile Probation Officer:** Must provide current proof employment as a Supervision Officer. LTC-83 Sworn Statement of Handgun Proficiency Affidavit, provided by the department under Handgun Licensing downloadable forms signed by a TCOLE certified instructor indicating applicant demonstrated proficiency within last 12 months. (GC §411.1882) or a LTC-100 or LTC-101 Certificate of Training Form (received from the LTC instructor upon course completion).
- **Indigent:** LTC-100 Certificate of Training or LTC-101 Online/LTC Certificate of Training Form (received from LTC instructor upon course completion). To qualify as indigent an applicant's income is not more than 100 percent of the applicable income level established by the federal poverty guidelines. Must provide one of the following documents: Copy of the most recent 1040 and related 1099, or a copy of SSI benefits statement, or a copy of unemployment approval or denial letter, or evidence of housing assistance which may include a government housing contract, or other applicable documentation
- **Active U.S. Military & Active Texas Military:** LTC-100 or LTC-101 Training Form (received from the LTC instructor upon course completion) for classroom portion only, if providing military range scores, Military range scores (to include pistol or rifle), from within the preceding 10 years of your LTC application, can be used in place of the proficiency portion of the LTC-100 or LTC-101 (GC §411.1881). Copy of applicant's unexpired military ID. Copy of current leave earnings statement; OR current orders; OR current pay stub; OR Letter from the commanding officer; OR DD-214 (Member-4) showing honorable discharge and date (If application is within 365 days of discharge). NOTE: ROTC does not qualify as Active Military.
- **Veteran/Retired Military:** LTC-100 Certificate of Training or LTC-101 Online/LTC Certificate of Training Form (received from the LTC instructor upon course completion). Military range scores, from within the preceding 10 years of your LTC application, can be used in place of the proficiency portion of the LTC-100 or LTC-101 (GC §411.1881). Copy of DD-214 (Member-4); OR Any other official documentation showing the applicant is honorably discharged or retired military.
- **Active Texas Peace Officers:** LTC-80 Consent Form, provided by the department under Handgun Licensing downloadable forms or must be electronically fingerprinted. Current copy of TCOLE license and evidence of current employment (Agency Identification Card or Agency HR letter). No documentation of a handgun proficiency course is required.
- **Active Railroad Peace Officer & Active Special Ranger of the Texas and Southwestern Cattle Raisers Association:** LTC-80 Consent Form, provided by the department under Handgun Licensing downloadable forms or must be electronically fingerprinted. Current copy of their certificate of authority issued by the director of Texas DPS. No documentation of a handgun proficiency course is required.
- **Texas Dept. of Criminal Justice (TDCJ):** Current employment with the Texas Department of Criminal Justice (TDCJ) and evidence of satisfactory completion of the Correctional Officer training program offered by TDCJ, to include a demonstration of weapons proficiency. LTC-100 Certificate of Training or LTC-101 Online/LTC Certificate of Training (received from LTC instructor upon course completion) for the classroom portion only.
- **County Jailer:** Current copy of the applicant's county jailer license and evidence of employment as a county jailer. Must also provide evidence of satisfactory completion of the preparatory training program, including the demonstration of weapons proficiency required as part of the training program. LTC-100 Certificate of Training or LTC-101, Online/LTC Certificate of Training Form (received from LTC instructor upon course completion) for the classroom portion only.
- **Retired Peace Officers & Retired Federal Officers:** LTC-84 Retired Peace Officer and Retired Federal Officer Affidavit, provided by the department under Handgun Licensing downloadable forms, must be signed by the head of law enforcement agency and notarized; or a sworn statement on agency letterhead from the head of law enforcement agency according to (GC §411.199). Provide a copy of agency issued retirement credentials.
- **Retired Railroad Peace Officer & Retired Special Ranger of the Texas and Southwestern Cattle Raisers Association:** Must submit a copy of their certificate of authority issued by the director of Texas DPS. Provide copy of TCOLE license. LTC-96 Retired Railroad Peace Officer and Retired Special Ranger of the Texas and Southwestern Cattle Raiser Association Affidavit, provided by the department under Handgun Licensing downloadable forms, must be signed by the head of law enforcement agency and notarized; or a sworn statement on agency letterhead from the head of law enforcement agency according to (GC §411.199).
- **Former Reserve Law Enforcement Officers:** LTC-100 or LTC-101 Training Form (received from the LTC instructor upon course completion) for classroom portion only. LTC-79 Sworn Statement for Former Reserve Law Enforcement Affidavit, provided by the department under Handgun Licensing downloadable forms, must be signed by the head of law enforcement agency and notarized; or a sworn statement on agency letterhead from the head of law enforcement agency according to (GC §411.1992).
- **Active Judicial Officer:** LTC-82 Judge/Prosecutor Affidavit, provided by the department under Handgun Licensing downloadable forms, must be signed by applicant and notarized or provide sufficient evidence that applicant is currently employed as an Active Judge in the State of Texas or as a Federal Judge residing in Texas according to (GC §411.179 (c)). LTC-83 Sworn Statement of Handgun Proficiency Affidavit, provided by the department under Handgun Licensing downloadable forms signed by a TCOLE certified instructor indicating applicant demonstrated proficiency within last 12 months. (GC §411.1882) or a LTC-100 or LTC-101 Certificate of Training Form (received from the LTC instructor upon course completion).
- **Felony Prosecutor:** LTC-82 Judge/Prosecutor Affidavit, provided by the department under Handgun Licensing downloadable forms, must be signed by applicant and notarized or provide sufficient evidence that applicant is currently employed to prosecute felony cases on behalf of a government agency in the State of Texas according to (GC §411.179). LTC-83 Sworn Statement of Handgun Proficiency Affidavit, provided by the department under Handgun Licensing downloadable forms signed by a TCOLE certified instructor indicating applicant demonstrated proficiency within last 12 months. (GC §411.1882) or a LTC-100 or LTC-101 Certificate of Training Form (received from the LTC instructor upon course completion).
- **Other Prosecutor:** LTC-82 Judge/Prosecutor Affidavit, provided by the department under Handgun Licensing downloadable forms, must be signed by applicant and notarized or provide sufficient evidence that applicant is currently employed to prosecute criminal cases on behalf of a government agency in the State of Texas according to (GC §411.179 (c)). LTC-83 Sworn Statement of Handgun Proficiency Affidavit, provided by the department under Handgun Licensing downloadable forms signed by a TCOLE certified instructor indicating applicant demonstrated proficiency within last 12 months. (GC §411.1882) or a LTC-100 or LTC-101 Certificate of Training Form (received from the LTC instructor upon course completion).
- **Retired Judicial Officer:** LTC-100 Certificate of Training or LTC-101 Online/LTC Certificate of Training Form (received from LTC instructor upon course completion). Must submit a retirement statement from the Judicial Retirement System showing retired as a judge serving in the State of Texas or Retired Federal Judge must provide proof of residing in Texas and submit a retirement letter from their court, retirement credentials, or sufficient information retired from a Federal Justice position.

Privacy Policy

(1) with few exceptions, the individual is entitled on request to be informed about the information that the state governmental body collects about the individual; (2) under Sections 552.021 and 552.023 of the Government Code, the individual is entitled to receive and review the information; and (3) under Section 559.004 of the Government Code, the individual is entitled to have the state governmental body correct information about the individual that is incorrect.