



Texas Department of Public Safety
Regulatory Services Division

Mail to: Regulatory Services Division MSC 0245
Texas Department of Public Safety
P.O. Box 15888
Austin, Texas 78761-5888

To upload your supporting documents please visit RSD secured website:
<http://www.dps.texas.gov/rsd/contact/ltcatt.aspx>

FOR DPS USE ONLY

HANDGUN LICENSING

Change of Address/Name Change/Replacement/Modification/Lawful Presence

REPLACEMENT LTC

Check the appropriate box to indicate the reason you are requesting an update or replacement.

- Replacement
 Lost License
 Stolen License
 Change of Address
 Name Change
 Modification
 Lawful Presence Modification (must submit unexpired valid documents)

APPLICANT INFORMATION - NOTE: Name must match the name on DL/ID

LTC License Number

Last Name	First Name	Middle Name	Suffix (IF ANY)
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<input type="radio"/> Driver License <input type="radio"/> ID Card	DL / ID State (2-LETTER CODE)	License / ID Number
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ADDRESS CHANGE (check one)
 Change Mailing Only
 Change Physical Only
 Change Both

Residence Address (Cannot be a PO Box)	City	State (2-LETTER CODE)	ZIP Code	County
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Mailing Address (If different from Residence Address)	City	State (2-LETTER CODE)	ZIP Code	County
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Current Phone Number	<input type="radio"/> Home <input type="radio"/> Cell <input type="radio"/> Office	Current Email
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NAME CHANGE (Include legal documents as supporting documentation for name change: marriage license, divorce decree, etc.)

Previous Last Name	First Name	Middle Name	Suffix (IF ANY)
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New Last Name	New First Name (If applicable)	Middle Name	Suffix (IF ANY)
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LICENSE DESIGNATION CHANGE (Modification)

Active Judicial / Prosecuting Attorney must include a statement from the employing agency for designation change. Veterans must include a copy of DD-214 or any official documentation showing the applicant is honorably discharged or retired military for designation change. LTC Instructor must have an active LTC certification in order to add Instructor on an active LTC license.	Active Judicial Officer / Prosecuting Attorney <input type="radio"/> Add <input type="radio"/> Delete	Instructor <input type="radio"/> Add <input type="radio"/> Delete	Veteran <input type="radio"/> Add <input type="radio"/> Delete
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PAYMENT INFORMATION

Standard / Supervision Officer / Juvenile Probation Officer / Active or Retired Judicial Officer / Other Prosecutor	\$25.00
Senior Citizen (60+) / Indigent (Individuals who fall below the poverty threshold as set forth by the Federal Poverty Guidelines) / Veteran	\$12.50
Felony Prosecutor / Active Military / County Jailer / Active Peace Officer / TDCJ Correctional Officer / Active Texas Military Member / US Attorney / Asst. US Attorney / Retired Federal Officer / Retired Peace Officer / Active Railroad Peace Officer / Active Special Ranger of the Texas and Southwestern Cattle Raisers Association / Retired Railroad Peace Officer / Retired Special Ranger of the Texas and Southwestern Cattle Raisers Association	Fee Waived
I have submitted (if applicable) the appropriate fee(s) made payable by personal check, cashier's check, or money order to "Texas Department of Public Safety" and submitted a completed (LTC-70) form along with the supporting documentation (if applicable).	<input type="radio"/> Yes <input type="radio"/> No

I understand all fees submitted to Handgun Licensing are **non-refundable** and **non-transferable**.
 I verify the information provided is true and correct, and I understand this is an **official government record** and any false statement made on this document or any other supplement provided to DPS may result in **criminal prosecution**.

PRIVACY POLICY:

Sec. 559.003. RIGHT TO NOTICE ABOUT CERTAIN INFORMATION LAWS AND PRACTICES.

- (a) Each state governmental body that collects information about an individual by means of a form that the individual completes and files with the governmental body in a paper format or in an electronic format on an Internet site shall prominently state, on the paper form and prominently post on the Internet site in connection with the electronic form, that:
 - (1) with few exceptions, the individual is entitled on request to be informed about the information that the state governmental body collects about the individual;
 - (2) under Sections 552.021 and 552.023 of the Government Code, the individual is entitled to receive and review the information; and
 - (3) under Section 559.004 of the Government Code, the individual is entitled to have the state governmental body correct information about the individual that is incorrect.
- (b) Each state governmental body that collects information about an individual by means of an Internet site or that collects information about the computer network location or identity of a user of the Internet site shall prominently post on the Internet site what information is being collected through the site about the individual or about the computer network location or identity of a user of the site, including what information is being collected by means that are not obvious.

Please visit: <http://www.statutes.legis.state.tx.us/docs/GV/htm/GV.559.htm>